

**School Board Meeting Minutes
Griswold Community Schools
Monday, September 19, 2022**

The Board of Education met for its regular meeting on Monday, September 19, 2022 in the Conference Room. President Rob Peterson called the Instructional Support Hearing to order at 5:30 p.m. Board members present: Scott Hansen, Erika Kirchhoff, Don Smith, Rob Peterson, Scott Peterson, and Ryan Askeland joined via conference call. Absent: Aaron Houser. Superintendent David Henrichs presented information regarding the renewal of the Instructional Support Levy. As there was no public input, the hearing was closed. Motion by Kirchhoff to close the hearing at 5:33 p.m. Seconded by Smith, motion carried all ayes. President Rob Peterson called the regular meeting to order at 5:34 p.m. Board members present were Scott Hansen, Erika Kirchhoff, Don Smith, Rob Peterson, Scott Peterson, and Ryan Askeland joined via conference call. Absent: Aaron Houser. Also present were Superintendent David Henrichs, Business Manager Dan Rold, Board Secretary Hannah Bierbaum, Secondary Principal Stephanie Lajko, and Athletic Director Troy Nicklaus.

- **Reading of Mission Statement:** Board member S. Peterson read the school mission statement, *"The mission of the Griswold Community School District, in partnership with our families and communities, is to provide leadership for positive change to ensure the best learning opportunities for everyone in a safe and caring environment."*
- **Approval of Agenda:** Motion by Hansen to approve the agenda as presented. Seconded by Kirchhoff, motion carried all ayes.
- **Public Input:** none.
- **Superintendent's Report:** Henrichs highlighted the progress on the MS gym floor project, updated the board on a small claims court case that was filed against a former teacher for an unpaid replacement cost associated with breaking contract, and that the ADA ramps from the parking lot to the school driveway will be replaced as they are in poor shape.

Aaron Houser joined the meeting at 5:45 p.m.

- **Thank You Card(s)** – Thank you card from the Class of 1972 for allowing them to tour the building, from the Red Oak CSD for condolences for the loss of a student, from the Mitchell Family for the District's continued support, and Griswold FFA for allowing them to go on trips and gain relative experience.
- **The Month in Review – Administration** – Horton submitted a written report, Henrichs highlighted items in his report including updated building goals for 2022-2023, FAST testing, and homecoming plans. Lajko recognized multiple staff members for their work, discussed a recent issue with the deadline for our High School students to drop college courses and requested board consideration in changing the deadline.

At 5:52 p.m., the Board left the conference room to tour the gyms and discuss paint options for the MS gym. The Board returned to the conference room at 6:10 p.m.

Nicklaus updated the board on the timeline of the baseball field irrigation project.

- **Board Learning Opportunities** – finalized IASB Convention attendance plans.
 - **Consent Agenda:** Motion by Hansen to approve the consent agenda as presented.
 - Minutes of the Regular Meeting August 19, 2022
 - Financial Statements and Monthly Bills
 - **Personnel:**
 - **Resignations:** Chase Wallace – Assistant HS Boys Track Coach. **New Hires:** Stephanie McGaffey – Elementary Sp. Ed. Paraprofessional and Van Driver. Juan Ramos – Substitute Assistant HS Volleyball Coach for a prorated contract amount of \$2,077, Colleen Lucht – Van Driver
 - Gifts, Memorials, Bequests – none
- Seconded by Kirchhoff motion carried all ayes.
- **Old Business:**
 - **Board Policies – Second Reading** – Motion by S. Peterson to approve the Superintendent's recommendation to waive the second reading and approve board policies 506.1, 506.1E1, 506.1E2, 506.1E3, 506.1E4, 506.1E5, 506.1E6, 506.1E7, 506.1E8, 506.1R1. Seconded by Houser, motion carried all ayes. (*Any changes made to a board policy will be attached to the original copy of the minutes and available for review at the central office.*)

- **New Business:**

- **Approval Of Resolution Of Participation For The Instructional Support Program Levy –** Director Kirchhoff introduced and caused to be read the Resolution hereinafter set out and moved its adoption; seconded by Director Houser; after due consideration thereof by the Board, the President put the question upon adoption of said Resolution and, the roll being called, the following Directors voted: Aye: Hansen, Kirchhoff, Askeland, Smith, R. Peterson, Houser, S. Peterson. Nay: none. Whereupon the President declared said Resolution duly adopted as follows:

RESOLUTION

WHEREAS, following a public hearing, the Board deems it necessary and desirable to provide additional funding for the Griswold Community School District pursuant to the Instructional Support Program; and

WHEREAS, pursuant to a duly published notice, the Board held a public hearing on the question of participation in the Instructional Support; and

WHEREAS, the Board wished to take action to adopt a Resolution to Participate in the Instruction Support Program;

NOW, THEREFORE, BE IT RESOLVED by the Board:

Section 1: That the Board adopts the following for the Instructional Support Program: The board of directors of the Griswold Community School District in the counties of Adams, Cass, Montgomery, and Pottawattamie, State of Iowa, shall be authorized for a period of (5) five years, to levy and impose an instructional support tax in an amount not exceeding 10% of the total of the regular program district cost including the budget amendment pursuant to Section 257.14 for the budget year. The Tax will be authorized annually, in combination, as determined by the Board, to levy a combination of an instructional support property tax upon all the taxable property within the school district, commencing with the levy for collection in the fiscal year ending June 30, 2025, (but limited to no more than 25% of the total amount levied annually) and to impose an instructional support income surtax upon the state individual income tax of each individual income taxpayer resident in the school district on December 31 for the next five years, commencing with the calendar year 2024 and continuing through 2028 (the percent of income surtax not to exceed 17%, which will be determined by the Board for each fiscal year). The monies will be deposited in the general fund and will be used for purchased services, supplies, and capital outlay to be accounted for separately.

Section 2: That all resolutions or orders or parts thereof in conflict herewith be and the same are hereby repealed to the extent of such conflict.

Passed and approved: September 19, 2022.

- **Approval Of 2022-2023 Board Goals –** Board briefly discussed previous goals and format for determining this year's goals. Board agreed to discuss goals in depth prior to approving next month – no formal action taken.
- **Consider Approval Of 2022-23 School Improvement Advisory Committee –** Motion by Houser to approve the following SIAC committee members for 2022-23: Superintendent David Henrichs, Elementary Principal Nigel Horton, Secondary Principal Stephanie Lajko, Instructional Coach Christi Johnson, Teachers Mike Killinger, Tara Littler-Scholl, and Kara Victor; Students Makenna Askeland, Erynn Peterson and Trista Swain; Parent Keyla Wyman; and Community Member Randall Wilson. Seconded by Hansen, motion carried all ayes.
- **Approval Of Coke Contract –** Motion by Askeland to approve the Coke Contract beginning 8/22/2022 through 8/21/2029 and to place the one-time sponsorship payment of \$12,000 plus commission payments in the general fund as applicable. Seconded by Kirchhoff, motion carried all ayes.
- **Approval Of Official Depositories For The District –** Motion by Kirchhoff to approve the following depository limits for 2022-23: Rolling Hills Bank & Trust \$15,000,000, Bankers Trust (ISJIT) \$3,500,000, State Farm Bank \$800,000, Houghton State Bank \$500,000, Great Western Bank \$800,000, Mid-States Bank \$200,000. Seconded by Houser, motion carried all ayes.
- **Approval Of Request For Allowable Growth And Supplemental Aid For 2021-2022 Special Education Deficit –** Henrichs reported the special education deficit for 2021-2022 was \$259,166.87. By approving this request, it gives the district additional spending authority for that amount, whether the board decides to fund the deficit with additional property taxes will be

determined when the budget for 2023-2024 school year is approved. Motion by Hansen to approve the request for the 2021-2022 allowable growth and supplemental aid for special education deficit in the amount of \$259,166.87. Seconded by Houser, motion carried all ayes.

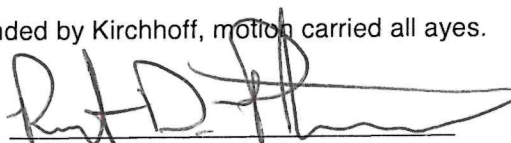
- **Open Enrollment Report** – Henrichs reviewed the open enrollment report that included 30 open enrolled in and 100 open enrolled out of our district.
- **Discussion On Board Of Directors Redistricting** – Henrichs presented information regarding the potential need to redistrict the board of directors districts. No formal action taken.
- **Board Policies – First Reading** – First Reading of Board Policies 506.2, 506.2E1, 506.2R1, 506.3, 506.4, 710.4

- **Adjourn:** Motion by Houser to adjourn at 7:07 p.m. Seconded by Kirchhoff, motion carried all ayes.



Hannah Bierbaum, Board Secretary

(Next regular meeting October 17, 2022)



Rob Peterson, President

GRISWOLD COMMUNITY SCHOOLS

CLAIMS APPROVED

OPERATING FUND

<u>Vendor Name</u>	<u>Description</u>	<u>Amount</u>
AMAZON CAPITAL SERVICES	Supplies	39.90
ARLO, WINTERBOER	Supplies	389.00
ASKELAND, INC	Catering	360.00
ATLANTIC COMMUNITY SCHOOL DISTRICT	Sharing agreement	1,325.52
ATLANTIC NEWS TELEGRAPH	Subscription	135.00
BLICK ART MATERIALS	Supplies	274.12
BOB'S MOWING	Mowing	1,052.50
CAMBLIN MECHANICAL	Repairs	1,366.52
CAPPEL'S	Supplies	490.76
CAROLINA BIOLOGICAL SUPPLY CO.	Supplies	21.64
CASS COUNTY PEST CONTROL, LLC	Pest control	180.00
CDW GOVERNMENT INC.	Subscription	1,920.00
CENTRAL IOWA DISTRIBUTING, INC	Supplies	2,538.00
CITY OF GRISWOLD	Water & sewer	1,527.10
DAVIS, DEANDRA	Reimbursement	42.00
EICKEMEYER REFRIGERATION, INC.	Repair	250.00
FASTENAL COMPANY	Supplies	211.52
FICHTER, DENNIS	Reimbursement	100.00
FIRST NATIONAL BANK	Supplies/Travel/Background checks/Subscription/Uniforms/Flowers/Books	7,400.73
FOLLETT SCHOOL SOLUTIONS, INC	Books	231.34
GLENWOOD COMM. SCHOOLS	APEX	3,555.55
GRISWOLD AMERICAN	Claims/minutes/hearing notice	293.86
HANSEN, PEGGY	Reimbursement	50.00
HEARTLAND AREA EDUCATION AGENCY	Printing	17.94
HEARTLAND BACKFLOW INC	Service	300.00
HORTON, NIGEL	Reimbursement	60.00
HYVEE FOOD STORES INC.	Sympathy Flowers	75.00
ICDA, INC.	Registration	99.00
IOWA DIVISION OF LABOR SERVICES	Inspection	160.00
IOWA HIGH SCHOOL MUSIC ASSOC	Registration	81.00
ITAG	Workshop	250.00
IXL LEARNING	License fee/Subscription	868.00
J.W. PEPPER & SON, INC.	Music	105.19
JB I DISTRIBUTORS	Supplies	378.00
JOHNSON, CHRISTI	Mileage	46.62
JONES, ANN	Reimbursement	116.37
KROON, GINA	Reimbursement	43.00
LAJKO, STEPHANIE	Reimbursement	60.00
LAMB, STEVEN	Reimbursement	12.00

LUCHT, COLLEEN
 MCGAFFEY, STEPHANIE
 MCI
 MEDICAL ENTERPRISES, INC
 MID-AMERICAN RESEARCH CHEMICAL
 MIDAMERICAN ENERGY
 MONTGOMERY COUNTY MEMORIAL HOSPITAL
 MORTENSEN INFORMATION TECHNOLOGY
 SERVICES
 NASCO
 NATIONAL SPEECH & DEBATE ASSOCIATION
 NCS PEARSON, Inc.
 NICKLAUS, TROY
 OMAHA COMPOUND COMPANY
 PATTERSON, ROBERT
 PREMIER WIRELESS
 QUILL CORPORATION
 REALITYWORKS, INC.
 RENZULLI LEARNING
 RUSH ELECTRIC
 SCHOLASTIC
 SCHOOL SPECIALITY, LLC
 SYMMETRY ENERGY SOLUTIONS, LLC
 TEACHING STRATEGIES, LLC
 TIGER MART
 USI EDUCATION & GOV. SALES
 VALUE UP INC.
 VERIZON WIRELESS
 WEST MUSIC

Reimbursement 9.50
 Reimbursement 132.00
 Long distance charges 55.13
 Testing supplies 41.00
 Supplies 323.91
 Electricity 15,324.92
 CPR Class 150.00
 Tech support 1,590.00

 Supplies 250.30
 Membership 169.00
 Subscription 438.75
 Reimbursement 35.00
 Supplies 76.17
 Reimbursement 100.00
 Bus GPS Hardware/Subscription 9,144.00
 Supplies 326.10
 Supplies 7,145.25
 Licenses 120.00
 Switches 489.96
 Instructional materials 1,943.46
 Supplies 257.47
 Natural gas 2,198.50
 Subscription 524.16
 Gas/diesel 4,846.61
 Supplies 487.19
 Professional development 500.00
 Tablets 278.53
 Drums 583.80

Fund Total: 73,967.89

ACTIVITY FUND

Vendor Name
 ANDERSON'S
 ANITA ENGRAVING & AWARDS
 BELT, RICHARD
 BILLINGSLEY, RICHARD
 BLOMSTEDT, DEBRA
 BLOMSTEDT, JOHN
 CASS COUNTY FAIR BOARD
 DEGASE, MATTHEW
 ELITE SPORTSWEAR LP
 FIRST NATIONAL BANK
 GILL, TODD
 GRAPHIC EDGE DBA GAME ONE, THE
 HYVEE FOOD STORES INC.
 JOHNSON, BOB
 JOSTEN'S
 KETTWICK, RENEE
 MCGRUDER, JASON
 MEYER, MARK
 MORTENSEN, RICHARD
 NAHNSEN, JOHN
 NIGHTSEN, JULIEN
 PACE, RICHARD
 PACESETTER SPORTS, INC.
 REA, JEROME
 SWAFFORD, TRACY
 TROPHIES PLUS
 WEDEMEYER, BRIAN
 WEIRICH WELDING
 WOODLEY, KACIE

Description Amount
 HOMECOMING SASHES/CROWN 226.15
 RIBBONS/COUNTY FAIR 449.68
 OFFICIAL 220.00
 OFFICIAL 360.00
 OFFICIAL 260.00
 OFFICIAL 260.00
 COUNTY FAIR ENTRY FEES 169.00
 OFFICIAL 260.00
 CHEER SHOES/BLUE POMS 413.85
 FEES/SUPPLIES 2,838.80
 OFFICIAL 130.00
 CHEER PANTS 371.88
 FAIR FOODSTAND 3,625.43
 OFFICIAL 130.00
 YEARBOOKS 5,502.52
 OFFICIAL 380.00
 OFFICIAL 130.00
 OFFICIAL 130.00
 OFFICIAL 350.00
 OFFICIAL 180.00
 OFFICIAL 130.00
 OFFICIAL 260.00
 VB CAMP 1,210.00
 OFFICIAL 220.00
 REIMB/SUPPLIES-STUDENT 15.86
 SR AWARDS 284.51
 OFFICIAL 140.00
 WELD BLOCKING SHED 100.00
 OFFICIAL 180.00

Fund Total: 18,927.68

MANAGEMENT FUND

Vendor Name
 SU INSURANCE COMPANY

Description Amount
 Breakdown insurance 7,356.75

Fund Total: 7,356.75

CAPITAL PROJECTS

<u>Vendor Name</u>	<u>Description</u>	<u>Amount</u>
CAMBLIN MECHANICAL	Service	9,245.00
CENTRAL IOWA DISTRIBUTING, INC	Refinish MS Gym Floor	4,380.00
GREAT AMERICA FINANCIAL SVCS	Postage machine lease	125.00
GRISWOLD COMMUNICATIONS	Telephone lease	1,662.49
J.Q. OFFICE EQUIPMENT INC.	Copier supplies	124.24
J.Q. OFFICE EQUIPMENT OF OMAHA	Copier leases	2,394.50
PREMIER WIRELESS	Bus GPS Hardware/Subscription	21,046.00
SOUTHWEST IOWA TILING, LLC	Irrigation installation	20,261.14
	Fund Total:	59,238.37

PHYSICAL PLANT & EQUIPMENT

<u>Vendor Name</u>	<u>Description</u>	<u>Amount</u>
APPLE COMPUTER INC.	iMac	1,429.00
METEOR EDUCATION, LLC	Desk	726.79
	Fund Total:	2,155.79

SCHOOL NUTRITION FUND

<u>Vendor Name</u>	<u>Description</u>	<u>Amount</u>
ANDERSON ERICKSON DAIRY	Dairy products	1,652.50
BEEBE, TIFFANY	Reimbursement	18.44
BIMBO BAKERIES USA	Bread products	1,404.34
CAPPEL'S	Supplies	31.93
FIRST NATIONAL BANK	Serving equipment	695.58
HARLAN COMMUNITY SCHOOLS	Equipment	50.00
LARY, KAY	Reimbursement	4.29
MARTIN BROTHERS	Food/supplies/A la cartes	20,153.11
ROSS CHEMICAL SYSTEMS	Dishwasher supplies	506.40
ULINE	Floor mats	212.90
	Fund Total:	24,729.49

TOTAL EXPENDITURES: 186,375.97